

FOR FURTHER INFORMATION CONTACT: CDR Patricia Buss, MC, USN; (202) 762-3131.

Dated: May 13, 1997.

CDR Patricia Buss, MC, USN,
Chairperson, Interagency Committee on Medical Records.

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GENERAL SERVICES ADMINISTRATION

Interagency Committee for Medical Records (ICMR); Automation of Medical Standard Form 526

AGENCY: General Services Administration.

ACTION: Guideline on automating medical standard forms.

Background

The Interagency Committee on Medical Records (ICMR) are aware of numerous activities using computer-generated medical forms, many of which are not mirror images of the genuine paper Standard Form. With GSA's approval the ICMR eliminated the requirement that every electronic version of a medical Standard/Optional form be reviewed and granted an exception. The committee proposes to set data standards and require that activities developing computer-generated versions adhere to the required data elements but not necessarily to the image. The ICMR plans to review medical Standard/Optional forms which are commonly used and/or commonly computer-generated. We will identify those data elements which are required, those (if any) which are optional, and the

required format (if necessary). Activities may not add data elements that would change the meaning of the form. This would require written approval from the ICMR. Using the process by which overprints are approved for paper Standard/Optional forms, activities may add other data elements to those required by the committee. With this decision, activities at the local or headquarters level should be able to develop electronic versions which meet the committee's requirements.

Summary

With GSA's approval, the Interagency Committee on Medical Records (ICMR) eliminated the requirement that every electronic version of a medical Standard/Optional form be reviewed and granted an exception. The following data elements must appear on the electronic version of the following form:

ELECTRONIC ELEMENTS FOR SF 526

Item	Placement*
Text:	
Title Interstitial/Intercavitary Therapy	Top of form.
Form ID Standard Form 526 (Rev. 2-95)	Bottom right corner of form.
Data Entry Fields:	
Diagnosis	
Date (treatment beginning date and time)	
Isotope	
Total Quantity (MG/mCi)	
Applicator	
Total Time (Hrs.)	
Diagram	
Dose Information	
Signature of Physician	
Date (Physician's signature)	
Identification No.	
Organization	
Patient's Name (last, first, middle)	Bottom left corner of form.
Patient's ID No. or SSN	
Hospital or medical facility	
Register No.	
Ward No.	
Date (of treatment)	
Record of Treatments	

* If no placement indicated, items can appear anywhere on the form.

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GENERAL SERVICES ADMINISTRATION

Interagency Committee for Medical Records (ICMR)

Automation of Medical Optional Form 523B

AGENCY: General Services Administration.

ACTION: Guideline on automating medical standard forms.

Background

The Interagency Committee on Medical Records (ICMR) are aware of

numerous activities using computer-generated medical forms, many of which are not mirror images of the genuine paper Standard Form. With GSA's approval the ICMR eliminated the requirement that every electronic version of a medical Standard/Optional form be reviewed and granted an exception. The committee proposes to set data standards and require that activities developing computer-generated versions adhere to the required data elements but not necessarily to the image. The ICMR plans to review medical Standard/Optional forms which are commonly